

BYLAWS OF THE DISCOVERERS ATHLETIC HALL OF FAME

I

NAME, DESCRIPTION, AND PURPOSE

The name of the organization shall be Discoverers Athletic Hall of Fame Committee ("Committee"). The Committee is located at Columbus High School, 2200 26th Street, Columbus, NE 68601.

As a member of the School District of Columbus Foundation, Inc. ("Foundation"), the Committee is a nonprofit organization that exists for charitable and educational purposes, including the making of distributions to organizations that qualify as exempt organizations under section 501(c)(3) of the Internal Revenue Code.

The purpose of the Discoverers Athletic Hall of Fame is to recognize members of the Columbus and Kramer High Schools who have distinguished themselves as outstanding contributors to athletics at Columbus or Kramer High School. All funds collected shall be used in the administration of the Committee and the promotion of Columbus Public Schools athletic program.

II

COMMITTEE MEMBERSHIP AND ORGANIZATION

The Committee shall consist of no less than 6 and no more than 10 members. The committee may include at least one representative of each of the following categories.

1. High School Activities Director or Administrative Designee
2. Columbus Public Schools Alumni
3. At-large members

New committee members will be elected by a majority of the Committee at any regular meeting. Nominations for new committee members shall be made at least one month prior to the election of the new members.

A committee member can be removed from membership for failure to fulfill his or her duties or by displaying behavior counterproductive to the organization, at any meeting, after reasonable notice, by a majority vote of the members present.

III

OFFICERS AND THEIR ELECTION

The officers of the Committee shall be President, Vice-president, Secretary, and Treasurer. The Activities Director will be an ex-officio member of the Committee, but will be a non-voting member of the Committee. Officers will be approved by the Columbus Public Schools Foundation Board.

No officer may hold the same office for more than two consecutive terms. Term of office shall be two years. Election of officers shall be done every two years. Any vacancy of

officers, during their term, shall be filled by a vote of the Committee. All members of the Committee will have one vote on all matters.

An officer can be removed from membership for failure to fulfill his or her duties or by displaying behavior counterproductive to the organization, at any meeting, after reasonable notice, by a majority vote of the members present.

IV DUTIES OF OFFICERS

- President: Shall preside at all meetings of the Committee and conduct them by a formal order of business and shall perform all other duties usually pertaining to the office.
- Vice-president: Shall perform the duties of the president in his or her absence and shall hold himself or herself ready to assist the president at all times.
- Secretary: Shall keep a record of the Committee, including minutes of all regular meetings and attend to all correspondence.
- Treasurer: Shall receive all monies of the group; deliver any income, receipts, invoices, and other financial documents promptly to the Foundation; monitor specific designated funds within the overall assets of the Committee; and ensure that such funds are used in the intended and appropriate manner.

V MEETINGS

Meetings will be held at the discretion of the president or by a majority vote of the committee. An annual meeting shall be held within 60 days of the last hall of fame banquet to elect officers when terms are complete. Members will vote bi-annually as to whether the Committee will remain a member of the School District of Columbus Foundation.

All meetings shall be open to all members of the Committee. Each member in attendance at a Committee meeting is eligible to vote, one vote per member. Absentee or proxy votes are not allowed. A simple majority of the total voting members of the Committee shall constitute a quorum for the transaction of business at any meeting called for such purpose by the President. A majority vote of the members present is needed for passage of any item on the agenda. Meetings may be held using digital means such as zoom or conference call.

A special meeting of the Committee may also be held via electronic means. Only a single issue may be addressed and voted upon by the Committee via email communication. Should an email vote be requested, the President shall determine whether to submit the motion to the Committee for a vote. No second for said motion shall be required. Any motion to be submitted to the Committee for consideration and a vote shall clearly state the name of the person making the motion, the body of the motion, and the call for the votes of the members to be transmitted to the Secretary within 72 hours. For those members not

possessing email capability, the Secretary shall call said members and register their votes. A super majority of two-thirds of the Committee is required to pass any motion made via email. The results of the motion shall be communicated via email to the members as soon as the results are known. The date of this transmission shall become the confirmation date. The date of confirmation and the results of the vote shall be entered into the minutes of the next in-person meeting of the Committee.

Notice of any meeting of the Committee shall be given at least fourteen (14) days prior to the date of the meeting by written notice delivered personally or sent by mail, text or email to each committee member at his or her address or phone number. The notice will state the place, day and time of the meeting, and the purpose or purposes for which it is called.

VI INDUCTION PROCESS

At a regular meeting of the Committee, each eligible member will vote for no more than eighteen (18) of the total number of individuals and/or teams nominated. This will consist of no more than two (2) Meritorious inductees, no more than two (2) coaches, no more than ten (10) individual athletes and no more than four (4) teams. All nominees receiving at least one vote will be listed for a second round, consisting of in-person discussion and verbal voting unless there are fewer than the number to be inducted, in which case, no second round vote is required. Votes will be tallied, and those nominees in each category with the highest number of votes will constitute the class to be inducted for that year per the discretion of the Committee, subject to approval by the Superintendent and the Board of Education. If a board member has been nominated for induction they must refrain from the discussion and vote of that nominated category. If a committee member has been nominated they must refrain from the discussion and vote of the nominated category.

In the spring of all odd-numbered years, an advertisement will be prepared for the local newspaper, district publications, and alumni association newsletter seeking nominations for the next class of inductees to the Discoverers Athletic Hall of Fame. Official nomination forms will be made available at the Columbus High School office and Columbus Public Schools Administration Building, and on the Columbus Public Schools website. All candidates must be nominated on an official nominating form. The contribution of the individual or team must be outstanding, leaving no question as to the nominee's inclusion in the Hall of Fame.

Nominations will be accepted through May 1 of every odd-numbered year, after which time, the Committee will review and discuss the nominees at a regular meeting. A committee member will then present the accepted induction class to the Superintendent for approval. If approval is gained the committee will begin contacting inductees to receive their acceptance and will then present the induction class to the Columbus Public Schools Board of Education for final approval. All validated nominees who meet the guidelines for induction will be kept on the list for future induction.

Following acceptance of the induction class by the Board of Education for Columbus Public Schools, a dinner honoring the inductees will be held every even numbered year at a suitable venue on the Thursday evening prior to the first home football game held on a Friday evening. Each inductee will be given a commemorative souvenir and will be recognized with a plaque on the Discoverers Athletic Hall of Fame in the Columbus High School. Inductees will also be announced at a pep rally on the day of the game and to the crowd at half-time during the varsity football game that same week.

VII CRITERIA

With the exception of a meritorious candidate, criteria and qualifications will be based primarily upon the candidate's participation while attending Columbus and/or Kramer High. Age of inductee may be taken into consideration when determining final induction class to ensure as many as possible may accept their honor in person.

Student Athlete Award

- Waiting period of ten (10) years after high school graduation must have elapsed
- Must have graduated from Columbus High or Kramer High
- Must have attained recognition in the sport in which he/she is being honored.
- Must have made a positive impact to the team(s) for which he/she played, including demonstrated athletic achievement, exemplary leadership qualities and character, and or significant contribution to the community
- Must have been in good standing while competing on a high school team
- Must have demonstrated high moral character, outstanding citizenship and ideals
- Must have demonstrated outstanding abilities and contributions in the sport for which he/she is nominated

Guidelines for Induction

- State Champion
- State Runner Up
- All State
- Outstanding athletic achievements

Coach Award

- Must have been on the Columbus High School or Kramer High School Staff as a coach.
- Must have had outstanding achievements during his/her career at CHS or KHS

Guidelines for Induction

- State Championships
- State Runner up
- State or National Coach of the Year
- Outstanding Coaching Achievements

Team Award

A team shall be eligible for induction as one inductee. The induction of a team shall not prohibit the separate induction of one or more of its members.

Guidelines for Induction

- State Championships
- State Runner up
- Outstanding Team Achievements

Meritorious Award

Outstanding individuals who have contributed to Columbus High or Kramer High or has earned a major achievement in athletics following their highschool career. Examples would include managers, athletic trainers, medical doctors, administrators, coaches, athletes, and fans etc.

VII

FUNDRAISING & FINANCIAL POLICIES

The Discoverers Athletic Hall of Fame shall be self-supporting. Finances will be generated through the sale of banquet tickets, program advertisements, patrons, sponsors, and; should the Committee deem it necessary, a fundraiser. The Committee shall have the sole right to solicit funds from the community on behalf of itself or its sponsored activities, programs, and teams and by representing itself as such. The fiscal year for the Committee shall be January 1 to December 31.

All funds shall be kept through the School District of Columbus Foundation ("Foundation") in the name of the Committee, requiring two signatures by the appropriate Foundation representatives and held at a local financial institution. The Foundation shall serve as custodian of the Committee's finances, collect revenue, pay authorized expenses, report financial activity every month, facilitate an annual audit, and hold all financial records.

All financial activity shall be recorded in a manual or computer-based accounting system. The Treasurer shall reconcile the account(s) monthly with the Foundation's report. The Foundation shall arrange an independent review of its financial records each year, including the Committee's records.

As a member of the School District of Columbus Foundation, Inc., all one-time expenditures by the Committee, which are greater than \$10,000, must be approved by the Foundation's Board of Directors.

A representative of the Committee shall receive advanced approval from the Board of Education before any expenditures are made for all items which are displayed on district property or are used by the school district or its students.

VIII
AMENDMENTS

These bylaws may be amended at any scheduled meeting of the Committee by a vote of two-thirds of the members present, providing the amendments have been submitted in writing at the previous scheduled meeting of the Committee.

IX
DISSOLUTION

Should the Committee see fit to dissolve, the remainder of its funds shall be designated for use in the athletic programs of Columbus Public Schools.

Certificate of Secretary

I certify that I am the duly elected and acting Secretary of the Discoverers Athletic Hall of Fame Committee and that these bylaws constitute the organization's bylaws. These bylaws were duly adopted by a vote of the members at a meeting on the 15th day of November

11-15-2022

Date
Nicole L. Anderson

Nicole Anderson, Secretary